

Export LC Closure - Islamic User Guide

# **Oracle Banking Trade Finance Process Management**

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# 1. Preface

## 1.1 Introduction

This user manual is designed to help you quickly get acquainted with Export LC Closure - Islamic process in Oracle Banking Trade Finance Process Management.

## 1.2 Audience

This manual is intended for the following User/User Roles:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

## 1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

Access to Oracle Support

Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Organization

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## 1.5 Related Documents

- Getting Started User Guide
- Common Core User Guide

## 1.6 Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry

standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## 1.7 Conventions

The following text conventions are used in this document:





Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## 1.8 Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## 1.9 Glossary of Icons

This User Manual may refer to all or some of the following icons.

Icons	Function
	Exit
	Add row
	Delete row
	Option List

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## 2. Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

### 2.1 Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

### 2.2 Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

### 2.3 Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

## 3. Export LC Closure - Islamic

As part of Conventional Export LC Closure, System enables the user to Close the LC which had been already issued.

The various stages involved for Export LC Close are:

- Receive and verify documents and Input basic details(Non Online Channel)- Registration stage
- Upload of related mandatory and non-mandatory documents
- Input/Modify details of Close of LC - Data Enrichment stage
- Capture remarks for other users to check and act
- Hand off request to back office

The design, development and functionality of the Islamic Export LC Close process flow is similar to that of conventional Export LC Close process flow.

In the following sections, let's look at the details for Export LC closure process.

This section contains the following topics:

[3.1 Common Initiation Stage](#)

[3.2 Registration](#)

[3.3 Data Enrichment](#)

[3.4 Multi Level Approval](#)

### 3.1 Common Initiation Stage

The user can initiate the new Islamic Export LC closure request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

The screenshot displays the Oracle OBTFPM application interface. The main content area is titled 'Initiate Task' and 'Registration'. It features two dropdown menus: 'Process Name' (set to 'Export LC Closure - Islamic') and 'Branch \*' (set to 'PK2-Oracle Banking Trade Finan...'). 'Proceed' and 'Clear' buttons are located at the bottom right. The left sidebar contains a navigation menu with 'Initiate Task' selected. The top right corner shows the user's name 'ZARITA subham@gmail.com' and the date 'Jun 13, 2021'.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Branch	Select the branch.

### 3.1.0.1 Action Buttons

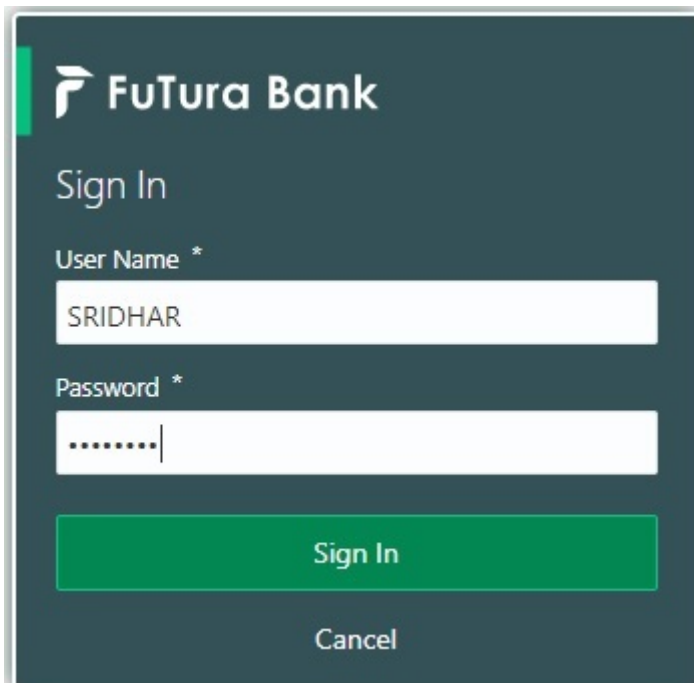
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## 3.2 Registration

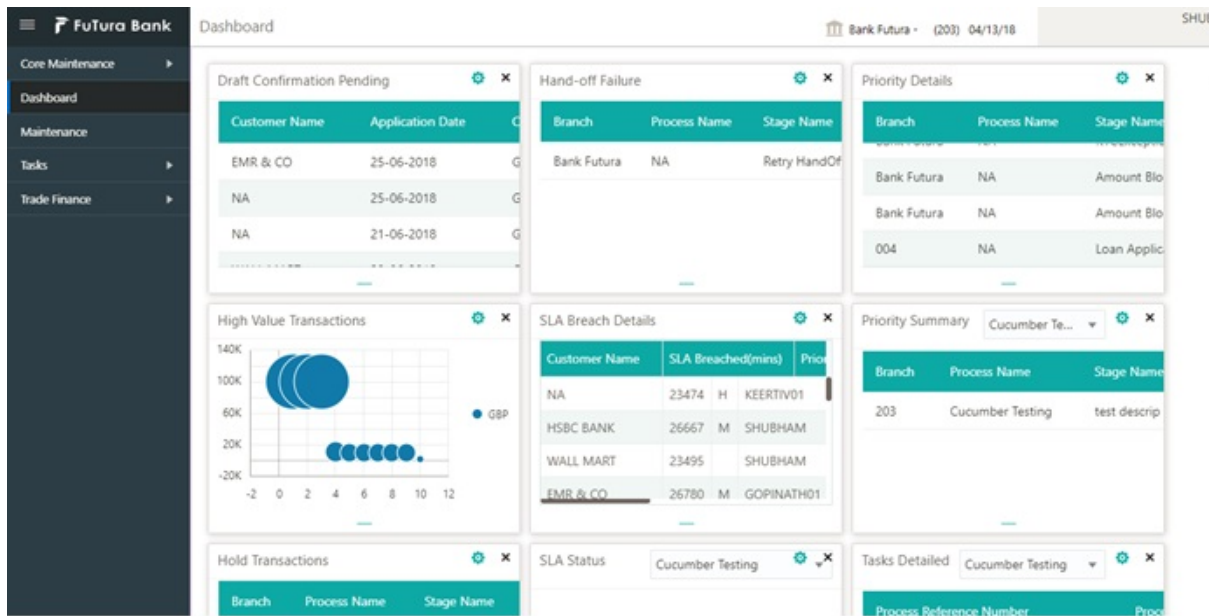
User can register request for Islamic Export LC closure in the Registration stage received at the front desk (as an application received physically/received by mail/fax). During Registration stage, user can capture the basic details of the application and upload the related documents of the applicant. On submit of the request, the request will be available for an LC close expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

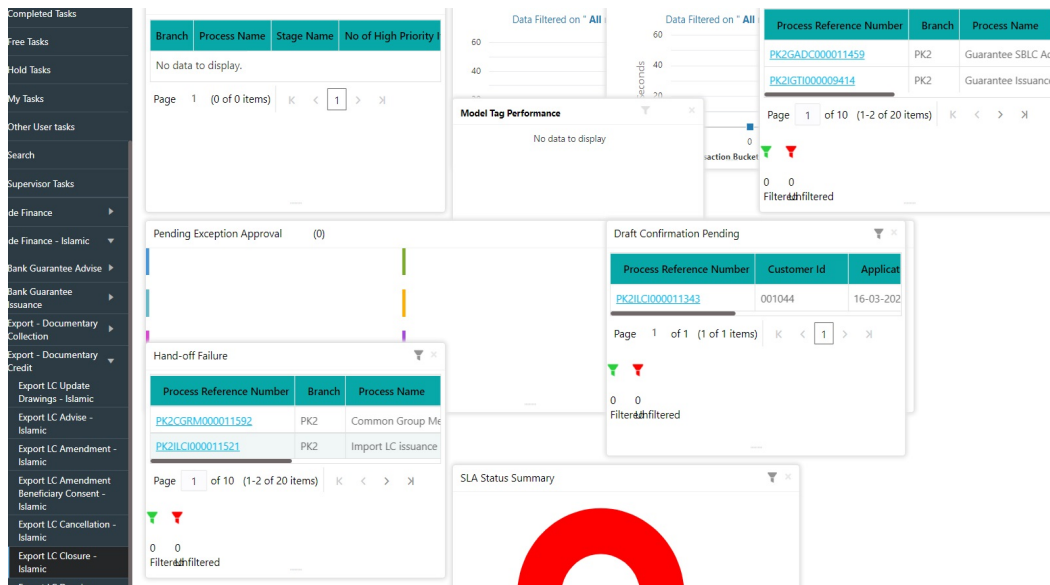


The screenshot shows a dark-themed login interface for FuTura Bank. At the top left is the bank's logo and name. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name \*' containing the text 'SRIDHAR' and 'Password \*' containing masked characters. At the bottom, there are two buttons: a green 'Sign In' button and a white 'Cancel' button.

- On login, user must be able to view the dashboard screen with widgets as mapped to the user.



- Click **Trade Finance - Islamic > Export - Documentary Credit > Export LC Closure - Islamic.**



The Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:



### 3.2.1 Application Details

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Advising Bank Reference	Provide the advising bank reference number of the LC to be closed. Alternatively, user can search the advising bank reference number using LOV.  In the LOV, user can input Customer ID, Beneficiary name, Currency and amount or User Reference Number. System displays all the Export LC's outstanding against the given Applicant-beneficiary combination which are active and not closed.	
Beneficiary ID	Read only field. Beneficiary ID will be auto-populated from the value available in LC.	001344
Beneficiary Name	Read only field. Beneficiary Name will be auto-populated based on the value available in LC.	EMR & CO
Branch	Read only field. Branch details will be auto-populated based on the Export LC details.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/High based on customer priority maintenance.	High

Field	Description	Sample Values
Submission Mode	The submission mode of Export LC Closure request. By default the submission mode will have the value as 'Desk', for the transactions created via registration. User can change the defaulted priority.  <b>Desk</b> - Request received through Desk <b>Fax</b> - Request received through Fax <b>Email</b> - Request received through Email <b>Courier</b> - Request received through Courier	Desk
Closure Date	By default, the application will display branch's current date. User cannot change the date to a back date or a future date. System should change the date to branch date as on approval if the task is approved on a date later than the registration date.	04/13/2018
User Reference Number	Read only field.  User Reference Number will be auto populated by the system based on the selected Export LC.	
Issuing Bank	Read only field.  Issuing Bank details will be auto-populated based on the value available in Export LC.	

### 3.2.2 LC Details

Registration user can view the latest LC values defaulted in the respective fields in the LC Details section. All the fields in this section is read only.

The screenshot shows a web form titled 'Details' for an Islamic Export LC. The form is divided into several sections:

- Form of Documentary Credit:** EVOCCABLE
- Date of Issue:** 7/5, 2021
- Applicant Bank:** (Field with a question mark icon)
- Percentage Credit Amount Tolerance:** / 10
- Advising Bank:** (Field)
- Form of Documentary Credit Details:** (Field)
- 40C - Applicable Rules:** UCP LATEST VERSION
- 50 - Applicant:** 001043 MARKS AND SPI
- Limits Required:** (Toggle switch)
- Closure Date:** (Field)
- Product Code:** ELIC
- 20 - Documentary Credit Number:** AAA
- 31D - Date of Expiry:** Aug 3, 2021
- 32B - Currency Code, Amount:** GBP £21,000.00
- 39C - Additional Amount Covered:** (Field)
- Product Description:** Islamic Export LC with Adding Confirmt
- Contract Reference Number:** PK2ELIC21125AENW
- 31D - Place of Expiry:** CHN
- Amount In Local Currency:** GBP £21,000.00
- Sender's Reference:** (Field)

At the bottom right, there are buttons for 'Hold', 'Cancel', 'Save & Close', and 'Sub'.

Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
LC Type	Read only field.  LC type will be populated based on the latest LC details.	

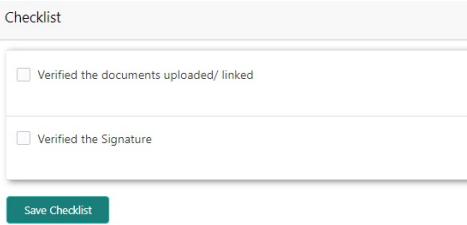
<b>Field</b>	<b>Description</b>	<b>Sample Values</b>
Advising Bank	Read only field. The advising bank details of the selected Export LC.	
Product Code	Read only field. This field displays the product code used during Issuance.	
Product Description	Read only field. This field displays the description of the product as per the product code displayed as in Export LC Issuance.	
40A - Form of Documentary Credit	Read only field. This field displays the form of documentary credit details available in Export LC.	
Form of Documentary Credit Details	Read only field. This field displays the form of documentary credit details, if confirmation details are received from Advising Bank. If Confirmation details are received from Advising Bank.	
Documentary Credit Number	Read only field. The Documentary Credit Number as available in Export LC.	
Customer Reference Number	The 'Reference number' provided by the beneficiary bank. The unique Customer Reference Number which will be the User Reference Number in LC.	
Date of Issue	Read only field. This field displays the LC issuance date.	
Applicable Rules	Read only field. The rules of the selected Export LC as per the latest LC details.	
Date Of Expiry	Read only field. The expiry date as per the latest LC details. The Export LC should be allowed to be closed only if the LC is expired.	
Place of Expiry	Read only field. The place of expiry as per the latest LC details.	

<b>Field</b>	<b>Description</b>	<b>Sample Values</b>
Applicant Bank	Read only field. The applicant bank details if available as per the latest LC details.	
Applicant	Read only field. The details of the applicant as per the latest LC details.	
Currency Code, Amount	Read only field. The currency code and LC amount as per the latest LC details.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Percentage Credit Amount Tolerance	Read only field. The percentage credit amount tolerance details as per the latest LC details.	
Limits Required	Read only field. Limits Required (Y/N) will be auto-populated as per the latest LC details.	
Additional Amount Covered	Read only field. The details of additional amount covered as per the latest LC details.	
Sender's Reference	Read only field. The sender's reference value as in underlying LC.	
Auto Close	Read only field. System default the value from the previous versions of the contracts.	
Closure Date	Read only field. System default the value from the previous versions of the contracts.	

### 3.2.3 Miscellaneous

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents. System displays the mandatory and optional documents that have been maintained in Document Maintenance. If mandatory documents are not uploaded, system should display an error on submit. The possible documents submitted under an Export LC closure request are: Export LC Closure Request	
Remarks	Provide any additional information regarding the amendment request. This information can be viewed by other users processing the request.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li><b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li><b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	

Field	Description	Sample Values
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	
<b>Action Buttons</b>		
Submit	On submit, task will get moved to next logical stage of Export LC Closure. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and displays the task in you queue for working later. This option will not submit the request.	
Cancel	Cancels the Export LC Closure Registration stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from beneficiary/customer and appropriate remarks must be provided.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.  	

### 3.3 Data Enrichment

On successful completion of Registration of an Export LC Closure request, the task moves to Data Enrichment stage. At this stage the gathered information during Registration are scrutinized.

As a part of Data Enrichment, the user can review and input/enrich Export LC closure request. The user can also verify the basic details of closure request and can verify if the request can be progressed further. The transaction will have the details entered during the registration stage.

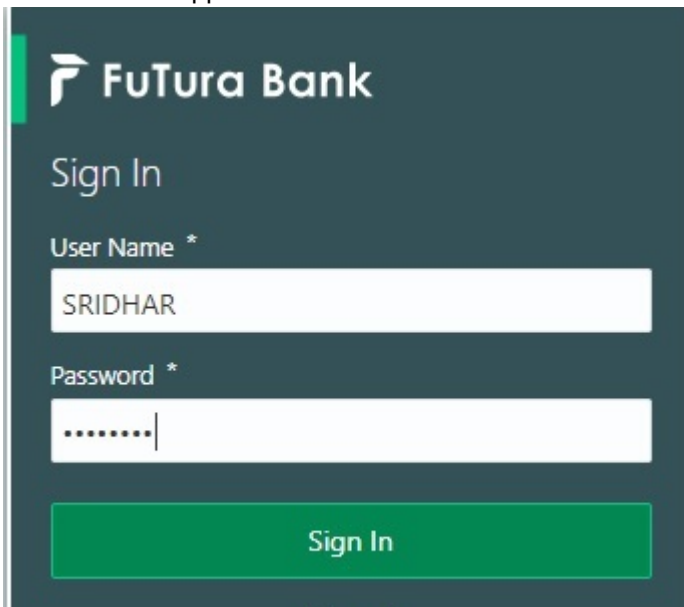
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#### Note

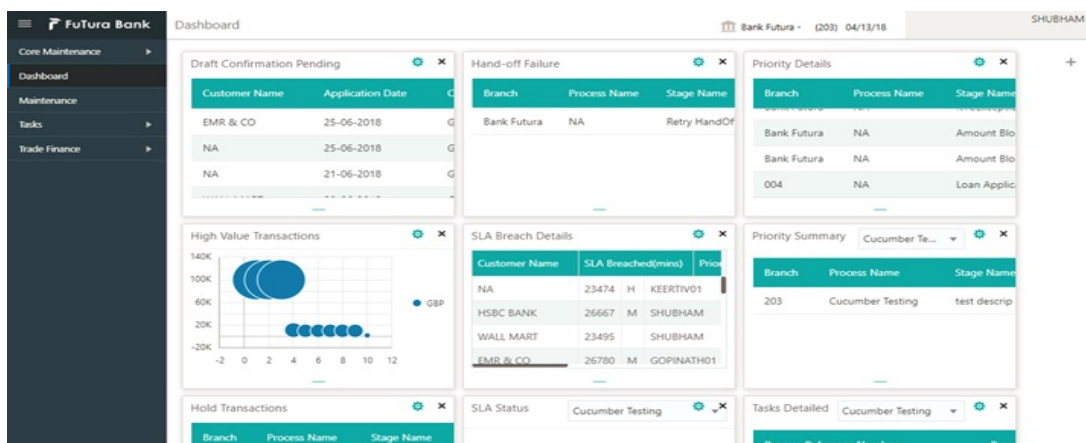
For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task currently at Data Enrichment stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.





3. Click Trade Finance> Tasks> Free Tasks.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
Acquire & E...	Medium	Islamic Export LC Closure	PK2IECL000071551	PK2IECL000071551	DataEnrichment	22-03-23	PK2	001043
Acquire & E...	Medium	Guarantee Cancellation	PK2GTEC000071550	PK2GTEC000071550	DataEnrichment	22-03-23	PK2	000325
Acquire & E...	Medium	Islamic Import Docume...	PK1IIB8000071548	PK1IIB8000071548	DataEnrichment	22-03-23	PK2	000323
Acquire & E...	High	Guarantee Issuance	PK2GTEI000071549	PK2GTEI000071549	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee Cancellation	PK2GTEC000071541	PK2GTEC000071541	Registration	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071534	PK2GISCO00071534	AmountBlock Exception App...	22-03-23	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071532	PK2GISCO00071532	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	High	Import LC Cancellation L...	PK2IIIC000071527	PK2IIIC000071527	Approval Task Level 1	22-03-23	PK2	001044
Acquire & E...	High	Import LC Issuance	PK2ILCI000071528	PK2ILCI000071528	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071526	PK2GISCO00071526	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071525	PK2GISCO00071525	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	Medium	Import Documentary C...	000IDCB000071524	000IDCB000071524	DataEnrichment	22-03-23	PK2	000335
Acquire & E...	Medium	ExportLC Amendment B...	PK2ELCA000071520	PK2ELCA000071520	DataEnrichment	22-03-23	PK2	000153

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
<b>Acquire &amp; E...</b>	Medium	Islamic Export LC Closure	PK2IECL000071551	PK2IECL000071551	DataEnrichment	22-03-23	PK2	001043
Acquire & E...	Medium	Guarantee Cancellation	PK2GTEC000071550	PK2GTEC000071550	DataEnrichment	22-03-23	PK2	000325
Acquire & E...	Medium	Islamic Import Docume...	PK1IIB8000071548	PK1IIB8000071548	DataEnrichment	22-03-23	PK2	000323
Acquire & E...	High	Guarantee Issuance	PK2GTEI000071549	PK2GTEI000071549	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee Cancellation	PK2GTEC000071541	PK2GTEC000071541	Registration	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071534	PK2GISCO00071534	AmountBlock Exception App...	22-03-23	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071532	PK2GISCO00071532	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	High	Import LC Cancellation L...	PK2IIIC000071527	PK2IIIC000071527	Approval Task Level 1	22-03-23	PK2	001044
Acquire & E...	High	Import LC Issuance	PK2ILCI000071528	PK2ILCI000071528	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071526	PK2GISCO00071526	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuanc...	PK2GISCO00071525	PK2GISCO00071525	Approval Task Level 1	22-03-23	PK2	000325
Acquire & E...	Medium	Import Documentary C...	000IDCB000071524	000IDCB000071524	DataEnrichment	22-03-23	PK2	000335
Acquire & E...	Medium	ExportLC Amendment B...	PK2ELCA000071520	PK2ELCA000071520	DataEnrichment	22-03-23	PK2	000153

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
<b>Edit</b>	Medium	Islamic Export LC Closure	PK2IECL000071551	PK2IECL000071551	DataEnrichment	22-03-23	PK2	001043	
Edit	High	Import LC Cancellation L...	PK2IIIC000071535	PK2IIIC000071535	Approval Task Level 1	22-03-23	PK2	001044	
Edit	Medium	Import LC Closure Islamic	PK2IICL000071499	PK2IICL000071499	Approval Task Level 1	22-03-23	PK2	001044	
Edit	Medium	Islamic Import Docume...	PK2IICD000071481	PK2IICD000071481	DataEnrichment	22-03-22	PK2	000325	
Edit	Medium	ExportLC Amendment B...	PK2IEAM000071470	PK2IEAM000071470	DataEnrichment	22-03-22	PK2	001204	
Edit	Medium	Islamic ExportLC Amend...	PK2IETB000071462	PK2IETB000071462	Approval Task Level 1	22-03-22	PK2	001204	
Edit	Medium	Islamic ExportLC Amend...	PK2IETB000071458	PK2IETB000071458	DataEnrichment	22-03-22	PK2	001204	
Edit	Medium	Islamic Export LC Transf...	PK2IETR000071451	PK2IETR000071451	Approval Task Level 1	22-03-22	PK2	000328	
Edit	Medium	Islamic Export Docume...	PK2IEDU000071338	PK2IEDU000071338	Approval Task Level 1	22-03-15	PK2	001044	
Edit	--	Import LC Liquidation	PK2IILL000071302	PK2IILL000071302	Registration	22-03-14	PK2	001044	
Edit	--	Islamic Import LC Liquid...	PK2IILL000071299	PK2IILL000071299	Registration	22-03-14	PK2	001044	
Edit	--	Islamic Import LC Liquid...	PK2IILL000071295	PK2IILL000071295	Registration	22-03-14	PK2	001044	
Edit	--	Islamic Import LC Liquid...	PK2IILL000071291	PK2IILL000071291	Registration	22-03-14	PK2	001044	

The Data Enrichment stage has six sections as follows:



- Main Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following sections. Some of the fields that are already having value from Registration/online channels may not be editable.

### 3.3.1 Main Details

Main details section has three sub section as follows:

- Application Details
- LC Details

This section provides a quick snapshot of details of LC. This Application section will be available in all the sections of Data Enrichment stage and the fields will be read only. This section is collapsible.

#### 3.3.1.1 Application Details

All fields displayed under Application details section, would be read only except for the **Priority**. Refer to [3.2.1 Application Details](#) for more information of the fields.

Following fields are the additional new fields apart from the fields carried over from [3.2.1 Application Details](#) of [3.2 Registration](#). Provide the details for the two additional fields based on the description in the following table:

Field	Description	Sample Values
52a Issuing Bank	This field displays the issuing bank as available in LC.	

### 3.3.1.2 LC Details

The fields listed under this section are same as the fields listed under the [3.2.2 LC Details](#) section in [3.2 Registration](#). Refer to [3.2.2 LC Details](#) for more information of the fields. All fields displayed under LC Details section, would be read only.

### 3.3.1.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>On click of Refer, user will be able to refer the task back to the selected stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	

Field	Description	Sample Values
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from beneficiary/customer and appropriate remarks must be provided.	
Cancel	Cancel the Data Enrichment stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	
Documents	Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	

Field	Description	Sample Values
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

### 3.3.2 Additional Fields

#### 3.3.2.1 Any user defined fields mapped as per bank's requirement can be viewed in this section.

mic Export LC Closure  
 3Enrichment :: Application No:- PK2IECL000071551

Documents Remarks Overrides Customer Instruction Common Group Messages

Main Details  
**Additional Fields**  
 Advices  
 Additional Details  
 Settlement Details  
 Summary

Additional Fields  
 Additional Fields  
 No Additional fields configured!

Screen ( 2)

Reject Refer Hold Cancel Save & Close Back Next

#### 3.3.2.2 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>On click of Refer, user will be able to refer the task back to the any of the previous stages user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from beneficiary/customer and appropriate remarks must be provided.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	
Documents	<p>Upload the required documents.</p> <p>Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Provide any additional information regarding the LC. This information can be viewed by other users processing the request.</p>	
Overrides	<p>Click to view the overrides accepted by the user.</p>	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

### 3.3.3 Advices

This section defaults the advices maintained for the product/event simulated from the advices maintained at the product level.

mic Export LC Closure  
 aEnrichment :: Application No:- PK2IECL000071551

Documents Remarks Overrides Customer Instruction Common Group Messages

Main Details Additional Fields **Advices** Additional Details Settlement Details Summary

Screen ( 3 )

Advices

Advice : DEBIT\_ADVICE

Advice Name : DEBIT\_ADVICE  
 Advice Party : ABK  
 Party Name : WELLS FARGO LA  
 Suppress : NO  
 Advice

Reject Refer Hold Cancel Save & Close Back Next

The user can also suppress the Advice, if required.

Advice Details

Advice Details

Suppress Advice

Party ID: 032204




Advice Name: AMD\_EXP\_CR

Medium: MAIL




Advice Party: BEN

Party Name: Air Arabia



FFT Code

FFT Code	FFT Description	Action
29BNKCNTACT		  



Instructions

Instruction Code	Instruction Description	Edit	Action
E202	. IN REIMBURSEMENT PLEASE TELE-REMIT THE FUNDS		 

OK Cancel

Field	Description	Sample Values
Suppress Advice	<p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p>	
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Export LC. User can update if required.	
Party ID	Value be defaulted from Export LC Advise. User can update if required.	
Party Name	Read only field. Value be defaulted from Export LC Advise.	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	

Instruction Details

Field	Description	Sample Values
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

### 3.3.3.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>On click of Refer, user will be able to refer the task back to the previous stage. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from beneficiary/customer and appropriate remarks must be provided.</p>	



Field	Description	Sample Values
Cancel	Cancel the Data Enrichment stage inputs.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	
Documents	Upload the required documents.  Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.  The user can view and input/view application details simultaneously.  When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	

Field	Description	Sample Values
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

### 3.3.4 Additional Details

In the Additional details section, user can update and verify the additional details Data Segment of Export LC Closure request. User can change the values in 'Limits and Collateral' section and 'Charges and Commission' section.

#### 3.3.4.1 Limits & Collateral

Details of Limit, Collateral and deposits linked to the LC which is displayed in this section.

All the field values are display only and user can not modify the values.

#### 3.3.4.2 Linked Finance Details

This user can view the details of linked finance accounts.

Provide the linked loan details based on the description in the following table:

Field	Description	Sample Values
Drawing Reference Number	Drawing reference number is displayed.	
Drawing Currency	Drawing currency is displayed.	
Drawing Amount	Drawing amount is displayed.	

Field	Description	Sample Values
Finance Account	The details of the linked loan account.	
Finance Currency	Loan Currency of the linked loan account.	
Finance Amount	Loan amount of the linked loan account.	

### 3.3.4.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>On click of Refer, user will be able to refer the task back to the previous stages user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Cancel	Cancel the Data Enrichment stage inputs.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	
Documents	<p>Upload the required documents.</p> <p>Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

### 3.3.5 Settlement Details

In the Settlement Details section, user can update and verify the settlement details Data Segment of Export LC Closure request. System should simulate the settlement details from back office and display the same in this screen.

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	System defaults the current event as Y or N.	

Field	Description	Sample Values
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Exchange Rate	The exchange rate.	
Deal Reference Number	The exchange deal reference number.	

On click of any component in the grid, the application displays Party Details, Payment Details and Remittance Information.

### 3.3.5.1 Party Details

Provide the party details based on the description in the following table:

Field	Description	Sample Values
Transfer Type	Select the transfer type from the drop list: <ul style="list-style-type: none"> <li>● Customer Transfer</li> <li>● Bank Transfer for own account</li> <li>● Direct Debit Advice</li> <li>● Managers Check</li> <li>● Customer Transfer with Cover</li> <li>● Bank Transfer</li> </ul>	
Charge Details	Select the charge details for the transactions: <ul style="list-style-type: none"> <li>● Beneficiary All Charges</li> <li>● Remitter Our Charges</li> <li>● Remitter All Charges</li> </ul>	
Netting Indicator	Select the netting indicator for the component: <ul style="list-style-type: none"> <li>● Yes</li> <li>● No</li> </ul>	
Ordering Customer	Select the ordering customer from the LOV.	
Ordering Institution	Select the ordering institution from the LOV.	
Senders Correspondent	Select the senders correspondent from the LOV.	
Receivers Correspondent	Select the receivers correspondent from the LOV.	
Intermediary Institution	Select the intermediary institution from the LOV.	
Account with Institution	Select the account with institution from the LOV.	
Beneficiary Institution	Select the beneficiary institution from the LOV.	
Ultimate Beneficiary	Select the ultimate beneficiary from the LOV.	
Intermediary Reimbursement Institution	Select the intermediary reimbursement institution from the LOV.	

### 3.3.5.2 Payment Details

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Sender to Receiver 1	Provide the sender to receiver message.	
Sender to Receiver 2	Provide the sender to receiver message.	
Sender to Receiver 3	Provide the sender to receiver message.	
Sender to Receiver 4	Provide the sender to receiver message.	
Sender to Receiver 5	Provide the sender to receiver message.	
Sender to Receiver 6	Provide the sender to receiver message.	

### 3.3.5.3 Remittance Information

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Payment Detail 1	Provide the payment details.	
Payment Detail 2	Provide the payment details.	
Payment Detail 3	Provide the payment details.	
Payment Detail 4	Provide the payment details.	

### 3.3.5.4 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>● R1- Documents missing</li><li>● R2- Signature Missing</li><li>● R3- Input Error</li><li>● R4- Insufficient Balance/Limits</li><li>● R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>On click of Refer, user will be able to refer the task back to the previous stages user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Cancel	<p>Cancel the Scrutiny stage inputs.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	
Documents	<p>Upload the required documents.</p> <p>Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Provide any additional information regarding the LC. This information can be viewed by other users processing the request.</p>	
Overrides	<p>Click to view the overrides accepted by the user.</p>	



Field	Description	Sample Values
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

### 3.3.6 Summary

User can review the summary of details updated in Islamic Export LC Closure request.

The user can view the summary tiles in the Summary section. The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

The screenshot shows the Oracle Islamic Export LC Closure - DataEnrichment application interface. The top navigation bar includes the Oracle logo, 'Free Tasks', and user information for SRIDHA subham@gmail.com. The main content area is titled 'Summary' and contains several data tiles:

Main Details	Parties Details	Limits and Collaterals	Commission,Charges and Taxes
Form of LC : S Submission Mode : Desk Date of Issue : 2019-03-22 Date of Expiry : 2019-03-28	Confirming Bank : WELLS FARG Beneficiary : GOODCARE PLC Applicant : MARKS AND	Limit Currency : GBP Limit Contribution : 1001 Limit Status : Not Verified Collateral Currency : GBP Collateral Contr. : 80.08 Collateral Status : Not Verified	Charge : Not Available Commission : Not Available Tax : Not Available Block Status : Not Available
Preview Message	Accounting Details	Settlement Details	Linked Loan Details
Language : ENG Preview Message : -	Event : Account Number : Branch :	Component : Account Number : Currency :	Loan Account : Loan Currency : Loan Amount :

At the bottom of the screen, there is a navigation bar with buttons: Reject, Refer, Hold, Cancel, Save & Close, Back, Next, and Submit.

#### Tiles Displayed in Summary

- Main Details - User can view the details about application and LC details. User can only view but cannot edit any of the details.

- Party Details - User can view party details like beneficiary, advising bank etc. User can only view but cannot edit any of the details.
- Limits and Collaterals - User can view the limits and collateral details. User can only view but cannot modify the details.
- Commission, Charges and Taxes - User can view the charge details. User can only view but cannot modify the details.
- Advices - User should be able to see details of the Advice.
- Preview Message - User can view the details of Preview Message.
- Accounting Entries - User can view the accounting entries.
- Settlement Details - User can view the settlement details.

### 3.3.6.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Cancel	<p>Cancel the DE stage inputs.</p>	

Field	Description	Sample Values
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Submit	On Submit, system will give confirmation message for successful submission. Task will get moved to next logical stage of Export LC Closure. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Documents	Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables the user to view the latest snap shot of the LC details in a page.	
View LC Events	Enables the user to view the latest snap shot of the various events under the LC.	

## 3.4 Multi Level Approval

The Approval user can review and approve a Islamic Export Closure Request request. The user can view the summary of details updated in multilevel approval stage of Islamic Export LC Close.

Log in into OBTFPM application to view and acquire the task to see the summary tiles. If rekey authorization set up is available, then on acquire of task it will land on the rekey authorization screen else the task will land on the summary screen.

The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

The user should be able to view the Approval summary.

### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

### 3.4.0.1 Summary

Islamic Export LC Closure  
Approval Task Level 1 : Application No:- PK2IECL000071551

Documents Remarks Overrides Customer Instruction Common Group Messages

Main Details	Parties Details	Limits and Collaterals	Commission,Charges and Taxes	Preview Message
Form of LC : <b>S</b> Submission Mode : <b>Desk</b> Date of Issue : <b>2021-05-05</b> Date of Expiry : <b>2021-08-03</b>	Applicant : <b>GOODCARE PLC</b> Beneficiary : <b>MARKS AND</b> Confirming Bank : <b>WELLS FARG</b>	Limit Currency : Limit Contribution : Limit Status : <b>Not Verified</b> Collateral Currency : <b>GBP</b> Collateral Contr. : Collateral Status : <b>Not Verified</b>	Charge : Commission : Tax : Block Status : <b>Not Initia</b>	Language : <b>ENG</b> Preview Message : -
Accounting Details	Settlement Details	Linked Finance Details	Exception(Approval)	
Element : Account Number : Branch :	Component : Account Number : Currency :	Loan Account : Loan Currency : Loan Amount :	EXCEPTION : <b>Nil</b>	

edit Reject Hold Refer Cancel Approve

### Tiles Displayed in Summary

- Main Details - User can view the details about application and LC details. User can only view but cannot edit any of the details.
- Party Details - User can view party details like beneficiary, advising bank etc. User can only view but cannot edit any of the details.
- Limits and Collaterals - User can view the limits and collateral details. User can only view but cannot modify the details.
- Commission, Charges and Taxes - User can view the charge details. User can only view but cannot modify the details.
- Advices - User should be able to see details of the Advice.
- Preview Message - User can view the details of Preview Message.Accounting Entries - User can view the accounting entries.

- Settlement Details - User can view the settlement details.

### 3.4.0.2 Documents and Checklist

Based on the transaction value, there can be one or more approvers. After verification, on submit the transaction gets approved and if there are additional approvals, the task will move to the next approver. After all approvals, the system will hand-off the transaction details to the back end system for posting.

- Documents: Approval user can open the uploaded documents and verify them.
- Checklist: Verify the uploaded documents.
- Remarks: Approval user can view the remarks captured in the process during earlier stages.

### 3.4.0.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>	
Cancel	Cancel the approval.	

Field	Description	Sample Values
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

### 3.4.1 Handoff:

On Approve, the task is handed off to the back office for postings. In the back office, the relevant accounting entries are posted, advises are generated, charges and tax to be collected are posted.

In case there is a failure in Handoff, the task lands to retry handoff queue. The user can manually try to initiate handoff.

<b>A</b>		Miscellaneous .....	8
Additional Details .....	20	<b>O</b>	
Action Buttons .....	27	Overview .....	1
Charge Details .....	24	<b>R</b>	
Additional Fields .....	15	Registration .....	3
Action Buttons .....	15	Action Buttons .....	8
Advices .....	17	Application Details .....	4
Action Buttons .....	18	Miscellaneous .....	8
Application Details .....	4	<b>S</b>	
<b>B</b>		Settlement .....	28
Benefits .....	1	Settlement Details .....	28
<b>C</b>		<b>T</b>	
Charge Details .....	24	Tax Details .....	26
Commission Details .....	25		
Common Initiation Stage .....	2		
Action Buttons .....	2		
<b>D</b>			
Data .....	9		
Data Enrichment .....	9		
<b>E</b>			
Export LC Amendment .....	2		
<b>G</b>			
Guarantee Preferences			
Demand Indicator .....	17		
<b>H</b>			
Handoff .....	36		
<b>K</b>			
Key Features .....	1		
<b>L</b>			
LC Details .....	6		
Limits & Collateral .....	20		
<b>M</b>			
Main .....	12		
Main Details .....	12		
Action Buttons .....	14		
Application Details .....	12		
LC Amendment Details .....	13		
LC Details .....	13		